

PERSONAL INFORMATION

Azra Mustafica - Kelić

 Omladinska bb, 70220 Donji Vakuf (Bosnia and Herzegovina)

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 azramustafica@gmail.com

WORK EXPERIENCE

01/11/2014–Present

Teaching Assistant

Faculty of Technical Sciences, Faculty of Education, University of Travnik, Travnik (Bosnia and Herzegovina)

Teaching English as a foreign language

01/04/2014–Present

Teacher (intern)

Elementary School "Hasan Kjafija Pruscak", Donji Vakuf (Bosnia and Herzegovina)

Teaching English as a second language

01/09/2012–01/02/2013

Student Assistant

Office for International Relations at "Dzermal Bijedic" University in Mostar, Mostar (Bosnia and Herzegovina), Mostar (Bosnia and Herzegovina)

Communicating with students and professors regarding the mobility procedures, posting news about scholarships, projects, and new events, administrative duties, assisting with organization of informative sessions, translating, helping students with their applications for scholarships and similar mobility application procedures, promoting and helping improve the Office.

EDUCATION AND TRAINING

09/2014–Present

Graduate Studies, Department for English Language and Literature

"Dzermal Bijedic" University of Mostar, Mostar (Bosnia and Herzegovina)

English Linguistics

Language Teaching Methodology

09/2009–02/2014

BA in English Language and Literature

"Dzermal Bijedic" University of Mostar, department for English Language and Literature, Mostar (Bosnia and Herzegovina)

- English Linguistics,

- British and American Literature,

- British and American history

08/2011–05/2012

Undergraduate Exchange Program, Sponsored by Open Society Institute, USA

University of Texas at Austin, English department, Austin (United States), Texas (Austin)

- English Linguistics,

- British and American Literature,

- German Language for beginners,

- Rhetoric and Creative Writing

PERSONAL SKILLS

Mother tongue(s) Bosnian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
German	B1	B1	A2	A2	A2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user
[Common European Framework of Reference for Languages](#)

Communication skills

Good communication skills that I have gained through my position at the Office for International Relations and through my experience as a long term volunteer

Good ability to adapt to multicultural environment that I have gained through my 2 semester study abroad (scholarship) and the one semester course on Intercultural understanding and Human Rights

Mediating skills that I have gained through my volunteering experience; at many occasions I worked on the borders between young people, youth trainers and through working on my project Equality in Higher Education where I was fighting for the rights of students with disabilities

Organisational / managerial skills

Leadership: I was the main coordinator of the project Equality in Higher Education and I worked with a number of student that I have engaged in the project, I have also been in charge of organizing many events through my volunteering experience

Sense of organization: through my position as a student assistant at the Office for International Relations I was in charge of administrative paperwork which requires organizational skills, and also through my project, and numerous volunteering activities

ADDITIONAL INFORMATION

Conferences

Model International Criminal Court, The Krzyzowa Foundation for Mutual Understanding in Europe, March 2013

Participating in a simulation of International Criminal Court; extensive media training, including the genres of news, interview, commenting and reporting

Seminars

Seminar in Foreign Language Teaching, Pedagoski zavod Mostar (Pedagogical Institute Mostar), January 2013

- Creativity in English language teaching,
- The English Teacher as Facilitator,
- Monitoring, Assessment and Evaluation of Students' Knowledge and Skills